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Quad Electronic and Optical Alignment Procedure – for LLO training 5-9 October 2009

	1 Pre-aligning steps				
Step	What	Where	Time	People	Tools
1	Make sure all the OSEM and ESD cable routing is complete.				
2	Make sure all the electronics and computers are hooked up and appear to be working.				
3	Bring UI magnets and flags close to their final positions to prevent major pitch offsets when the UI mass OSEMs are aligned later.				
4	Install simple, robust damping loops (e.g. a DC zero and two reapples at 20Hz). These are useful throughout the procedure below.	I			
	2 Align top masses and check overall suspension b	alance			
Step	2 Align top masses and check overall suspension b	alance Where	Time	People	Tools
Step 5			Time	People	Tools
	What		Time	People	Tools

Check the damping loops and tweak as necessary.

Turn damping off for now.

3 Revisiting the pitch balancing

3.1 Main chain

Step	What	Where	Time	People	Tools
10	On the main chain remove any differential pitch between the top and UIM by shifting addable-removable mass and if necessary re-center the blade spring tips.				
11	If the differential pitch was adjusted in step 10, remove the resulting absolute pitch of the chain at the top mass. Moderate pitches can be removed with the pitch adjusting screws. Large pitches can be adjusted by moving the wire attachment points of the top wires at the top mass bottom plate.				
12	Realign the top mass OSEMs and measure TFs as a suspension test. If interferences are found return to step 10.				

3.2 Reaction chain

Step	What	Where	Time	People	Tools
13	On the reaction chain use the large PUM pitch adjuster to remove differential between the UIM and PUM.				
14	Repeat the main chain procedure in steps 10 and 11 for the reaction chain top-UIM differential and absolute pitch.				
15	Realign the top mass OSEMs and measure TFs as a suspension test. If the main top mass OSEMs shifted during the reaction chain work then some interference has developed there and must be debugged.				

4 Aligning the global control OSEMs

- Adjustments will need to be done with the masses locked down. Thus, iterations between locking, adjusting, and observing
 will be necessary.
- If any transverse-roll misalignments exist, they will become apparent here if the OSEMs do not have sufficient range to line up with their flags.
- Alignment of the magnet along its axis in the OSEM is not as critical as the top mass OSEMs since the photodiode signal will not be used in feedback loops. The signal is useful as a metric for how close the magnet is to the sweet spot along this axis during the procedure below.

4.1 UIM OSEMs

Step	What	Where	Time	People	Tools
16	Lock all the masses in both suspensions with the quad as close to the suspended configuration as possible.				
17	Bring in the OSEM magnets and flags. Make sure the magnet is roughly centered in the OSEM bore by eye. Use the photodiode signal from the flag to check that it is near the 'sweet spot'. For the BOSEMs the 'sweet spot' will result in about half of the magnet sticking out of the OSEM.				
18	Release all the masses in both suspensions.				
19	Check the top mass OSEM signals are still near their midrange and visually inspect the overall pitch of the two chains. If the top OSEMs are still in range damping will help the suspension settle down. Repeat the steps above as necessary. If the top mass OSEMs drift a significant				

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Step	What	Where	Time	People	Tools
	amount then it may be necessary to return to Part 3 and revisit the				
	differential pitch.				
20	Measure TFs as a suspension test on both chains. If interferences				
20	exist remove them and return to step 16.				

4.2 PUM OSEMs

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Step	What	Where	Time	People	Tools
21	Adjust the PUM OSEMs using the same procedure as the UI mass. Note, here all the adjustments are in the OSEM itself. Pitch offsets from movement of the OSEMs can be removed with the PUM pitch adjuster.				

Measure TFs as a suspension test on both chains.

5 Optical test mass alignment

Step	What	Where	Time	People	Tools
23	Optically align the main chain test mass by using the top mass pitch adjusting screw.				
24	Follow the main test mass with the reaction test mass using the analogous pitch adjuster to preserve the ESD gap.				
25	Check the top mass OSEM signals. If they significantly changed then return to Part 3 to revisit the differential pitch. It may also be necessary to rotate the structure if yaw has drifted. The damping loops will help the suspensions settle if the top mass OSEMs are still in range.				
26	Check that the OSEMs in the UI mass and PUM are still roughly aligned.				

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Step	What	Where	Time	People	Tools
27	Measure TFs as a suspension test on both chains. If interferences exist, remove and iterate as necessary.				
	6 Install the eddy current dampers (ECDs)				
Step	What	Where	Time	People	Tools
28	Install a few of the ECDs. If the top mass OSEMs were not carefully aligned before they may need to be adjusted to get the ECDs in.				
29	Measure TFs to check for interference and adjust as necessary.				
30	Repeat steps 28 and 29 until all the desired ECDs are in.				