



LSC Presentations Policy: a proposal for procedures

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Quotes from the Policy

(http://www.ligo.caltech.edu/LIGO_web/lsc/pubpol7.pdf)

(from section 1, Introduction)

The intent of the policy is to apply to the collaborative work of the LSC carried out in the LSC committees and working groups. Work originating in the individual groups of the Collaboration, not part of the collaborative program, is not subject to the policy. The policy applies to scientific articles, **presentations at conferences**, press releases and other popularizations.



Quotes from the Policy

(http://www.ligo.caltech.edu/LIGO_web/lsc/pubpol7.pdf)

5.1 Contributed talks

Any member of the LIGO Collaboration may initiate the submission of a contribution to a workshop or conference. The initiating author(s) shall inform the Spokesperson of their intent. The initiating authors shall provide a general outline of the manuscript and a proposed author list. The Spokesperson may request that the initiating authors present an outline of the manuscript to the Collaboration.



Quotes from the Policy

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5.2 The material to be discussed in contributed talks at conferences and workshops shall be presented to the Collaboration prior to its public presentation. The transparencies to be shown shall be made available on the LIGO Scientific Collaboration WEB pages at the time of the presentation to the Collaboration.



Quotes from the Policy

(http://www.ligo.caltech.edu/LIGO_web/lsc/pubpol7.pdf)

5.3 If proceedings are published, the speaker shall be responsible for writing the LIGO contribution. The manuscript shall be circulated to the Collaboration Council for comments.



Implementation to date

- For written papers, we have applied the Publication and Presentations Policy to papers on LIGO/LSC technology -- it does not apply only to observations.
- The review process has worked well.
 - » Delays have not been long.
 - » Reviews add value to papers.
- We have not yet applied the Policy to contributed talks at meetings, but we should. First observations are not far off, and we will certainly need to review them.



Proposal: All talks covered, observational talks carefully

- All presentations which come out of LSC work be put into the LSC system
 - » PDF version submitted to, maintained, and available on LIGO web site **IN ADVANCE OF THE PRESENTATION** (next page...)
 - » Issued a LIGO DCC (document control center) number
 - » Database using LSC keywords – working groups, etc. – for easy searching, browsing, on LSC web site
- Review by Presentations Committee
 - » Pointer sent simultaneously to Presentations Committee
 - » Is this “observation”, or in need of review by the Spokesperson for whatever reason? If so,
 - » More stringent procedure of Policy takes force
 - » Otherwise, done!



Last Minute Presentations?

- We all now make the transparencies ‘on the plane’
 - » Or in the hotel room, or on the laptop during the previous talk
- Fine for most talks
- **Not Possible** for talks with results of observations.
- How to accommodate? With flexibility where possible
- When contacting a conference to request a talk (or when accepting an invitation), let the Presentations Committee know
 - » Authors, title, abstract
- Some version of the talk has to get to the committee in advance: outline, draft, email text, pre-print of paper covering material.
Propose: 7 days minimum advance
- If something contentious, pass on to Spokesperson (cc Author)



Talks with results of observations

- If there is material needing the Spokesperson's attention, you know it; this requires much more advance notice.
- **Propose: 14 days minimum advance notice**
- Clearly, if insufficient time is given for review, the presentation may not be approved (or delivered)